

WORK PASS EXEMPT ACTIVITIES PROCESS MAP

STEP 2: ENTRY VISA APPLICATION

The application for an entry visa may be made online through the Singapore-based sponsor company at the Submission of Application for Visa Electronically website, or manually at the Singapore Embassy, Consulate or visa agent with jurisdiction over the applicant.

Processing time: 1 day - 1 week

STEP 3: ENTRY TO SINGAPORE

The applicant may now enter Singapore, presenting his/her passport with entry visa at the port of entry. On arrival, a Short Term Visit Pass will be issued.

STEP 1: INITIATION

Client initiates the case with FGI and begins collating the personal and corporate documents. FGI reviews all documentation and reverts back with any issues, missing information, etc.

STEP 4: NOTIFICATION TO MOM

An e-notification application should be submitted to inform the Ministry of Manpower (MOM) before engaging in Work Pass exempt activities. Once this is sent, the applicant can begin working.

