

## WORKING VISA & RESIDENCE PERMIT PROCESS MAP

### STEP 8: ENTRY/EXIT VISA

If the applicant will want to travel in and out of Saudi Arabia an application for an exit/re-entry visa should be submitted online or at the Ministry of the Interior.  
Processing time: 1-3 days

### STEP 7: RESIDENCE PERMIT (MUQEEM) APPLICATION

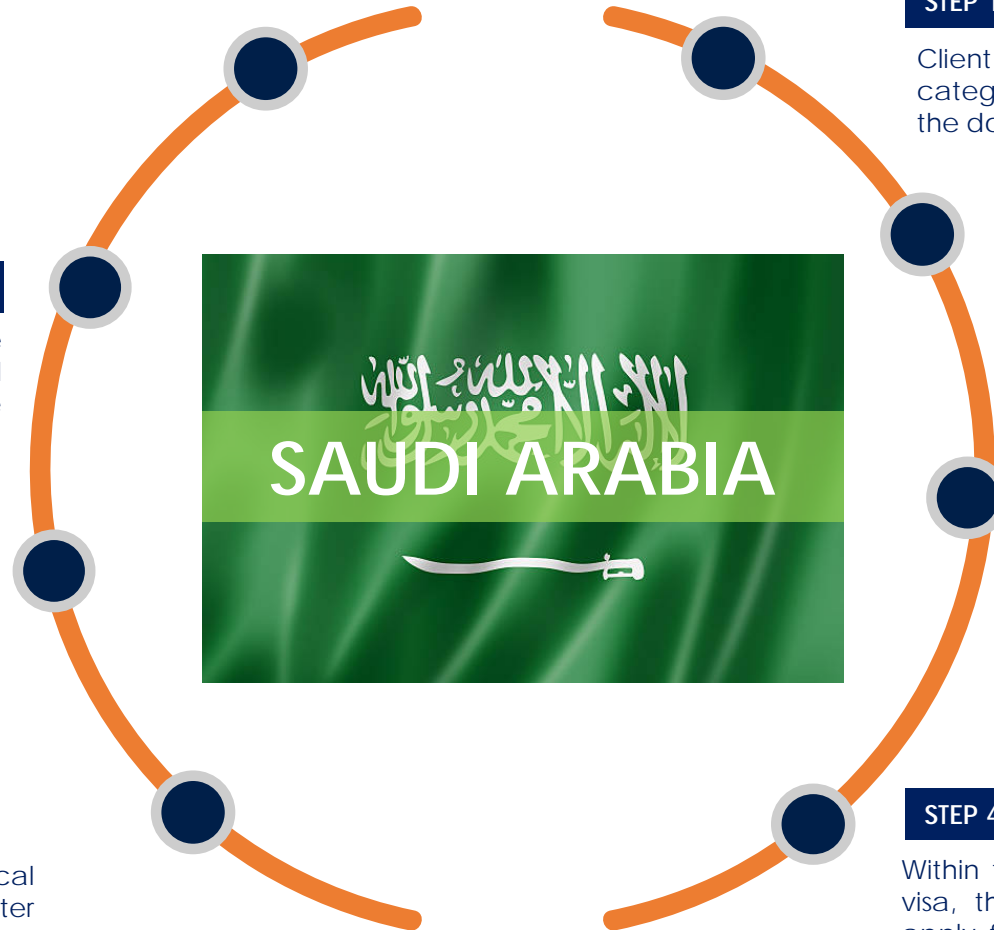
Within 90 days of arrival, the application for the residence permit (muqeeem) with work approval should be submitted at the Jawazat office (the Ministry of Interior office responsible for new and renewal visas/permits).  
Processing time: 1-3 months

### STEP 6: HEALTH INSURANCE REGISTRATION

The sponsoring entity should enrol the applicant with an approved local health insurance.  
Processing time: 1 week

### STEP 5: LOCAL IMMIGRATION MEDICAL

The principal applicant must have a medical examination, at an approved medical center in the region of the sponsoring entity.  
Processing time: 1-3 days



### STEP 1: INITIATION

Client initiates the case with FGI. FGI assesses work permit category and sends document checklist to the client. Client sends the documents listed on the checklist to FGI.

### STEP 2: WORKING VISA PRE-APPROVAL APPLICATION

The working visa pre-approval application is submitted in Saudi Arabia to the Ministry of Labour, and is based on there being a relevant and appropriate slot available on the company's block visa approval.  
Processing time: 1 week

### STEP 3: WORKING VISA CONSULAR APPLICATION

Once the working visa pre-approval has been granted, the applicant may apply for his working visa. The pre-approval should be transmitted electronically directly from the Saudi entity to the Saudi consulate where the application will be made.  
Processing time: 1-3 weeks

### STEP 4: ENTRY TO SAUDI ARABIA

Within three months of the issuance of the working visa, the applicant must enter Saudi Arabia and apply for the residence permit. The applicant can begin work after this step.