

## STR VISA AND CERPAC PROCESS MAP

### STEP 8: ALIEN REGISTRATION CARD (ARC) APPLICATION

Once the permanent CERPAC has been issued, the applicant plus any family members can apply for Alien Registration Cards (ARC), which effectively act as multiple entry and exit permits and allow free movement in Nigeria. Personal appearance is required at application as a thumb print is requested.

### STEP 7: COMBINED EXPATRIATE RESIDENCE PERMIT & ALIEN CARD (CERPAC) APPLICATION

The application for the CERPAC is filed at the local immigration office in Nigeria, and must be submitted within 3 months (90 days) of arrival. A temporary CERPAC is issued in the form of a receipt ("Receipt and Temporary Card") around 2-3 weeks after application and allows travel in and out of Nigeria while waiting for the long-term CERPAC.

Processing time: 6-10 weeks

### STEP 6: NIS REGISTRATION

The applicant and any accompanying dependents must register their residential address with the local Nigerian Immigration Service (NIS) office in the area of residence within seven days of entry.

Processing time: 1 day



### STEP 1: INITIATION

Client initiates the case with FGI and begins collecting the personal and corporate documents. FGI reviews and reverts with feedback, missing information, etc.

### STEP 2: EXPATRIATE QUOTA APPLICATION

The expatriate quota approval application is submitted to the Federal Ministry of the Interior (FMI). This is an approval for a specific position or positions (multiple positions can be listed on one approval) to be filled by non-Nigerians, and is issued on the basis that the expertise to fill these positions cannot be found in Nigeria. Processing time: 6-8 weeks

### STEP 3: ONLINE APPLICATION

Nigerian consular posts require visa application forms to be completed online, using their partner SW Global LLC's online gateway.

### STEP 4: SUBJECT TO REGULARISATION (STR) VISA

The STR visa must be applied for at the Nigerian diplomatic post in the applicant's home country or country of residence. Processing time: varies 2-6 weeks

### STEP 5: ENTRY TO NIGERIA

The employee and any accompanying dependents may now enter Nigeria with the STR visas. The applicant can begin work after this step.