

## PROFESSIONAL VISIT PASS PROCESS MAP

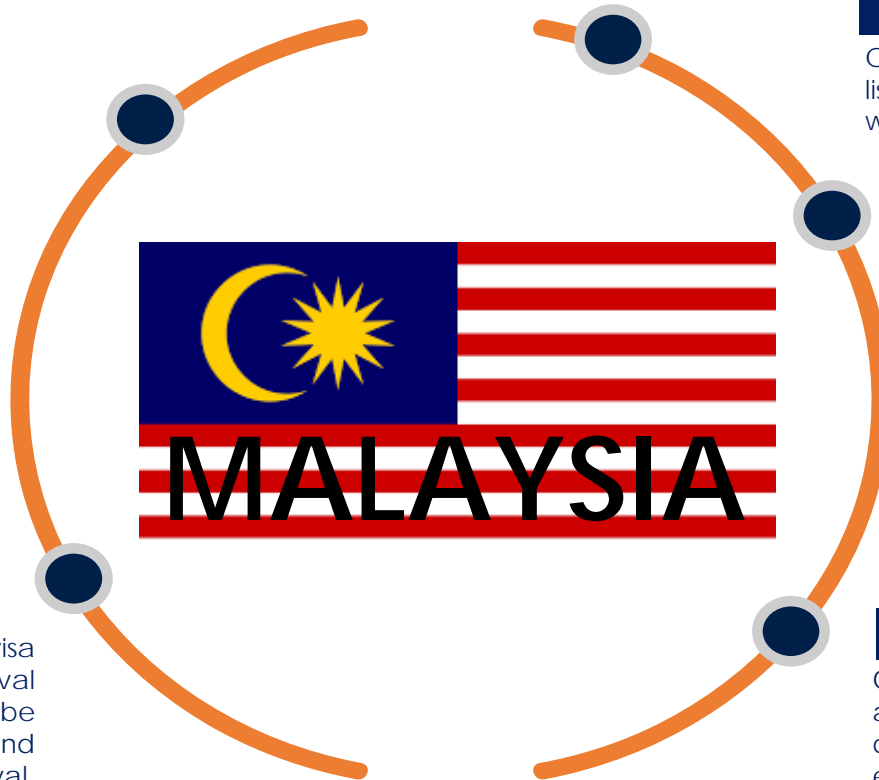
### STEP 5: PROFESSIONAL VISIT PASS ENDORSEMENT

Within 14-30 days of arrival, and subject to nationality, the passport of the applicant must be taken, by the company representative or agent, to the ESD in Putrajaya or any Immigration Department office for endorsement with the Professional Visit Pass. A multiple-entry visa with the same duration of stay as the PVP is usually issued at the same time. The applicant can begin working after this step.

Processing time: 3-7 days

### STEP 4: ENTRY TO MALAYSIA

The applicant may now enter Malaysia with the visa endorsed in the passport. The Reference Visa approval letter and the PVP approval letter should also be carried with the passport, and should be reviewed and stamped by immigration at the port of entry on arrival. The immigration authorities at the port of entry will issue a short term social visit pass with duration of stay at their discretion. The PVP must be endorsed in the passport before the expiry of this visa.



### STEP 1: INITIATION

Client initiates the case with FGI. Client sends the documents listed on the checklist to FGI and FGI reviews and reverts back with feedback.

### STEP 2: PROFESSIONAL VISIT PASS APPROVAL APPLICATION

The application for the Professional Visit Pass application can be submitted via the online portal of the Expatriate Services Division of the Malaysian Immigration Department. A Reference Visa (VDR) must also be requested through the portal when submitting the PVP application. If approved, the PVP approval letter should be printed, presented on arrival and used to apply for endorsement of the PVP in the passport, and the Reference Visa Approval Letter can be used for the consular visa application.

Processing time: 1-2 weeks

### STEP 3: REFERENCE VISA CONSULAR APPLICATION

Once the principal applicant has the Reference Visa (VDR) approval letter, they will need to attend the Malaysian diplomatic post in their country of residence to obtain the single entry VDR visas in their passports.

Processing time: 1 week