

WORK PERMIT (LOCAL HIRE) PROCESS MAP

STEP 9: TEMPORARY RESIDENCE EXECUTION APPLICATION

The employment contract must be registered with the local labour exchange within two months of the work permit being issued. The applicant must also visit the Migration Department for the issuance of the temporary residence card.

Processing time: 1-2 weeks

STEP 8: ADDRESS REGISTRATION

The applicant should register their residential address at the local Municipality Office.

STEP 7: TEMPORARY RESIDENCE APPLICATION

For stays of more than one year, the applicant (and accompanying dependents) must apply for the residence permit at the Migration Department within 30 days of arrival.

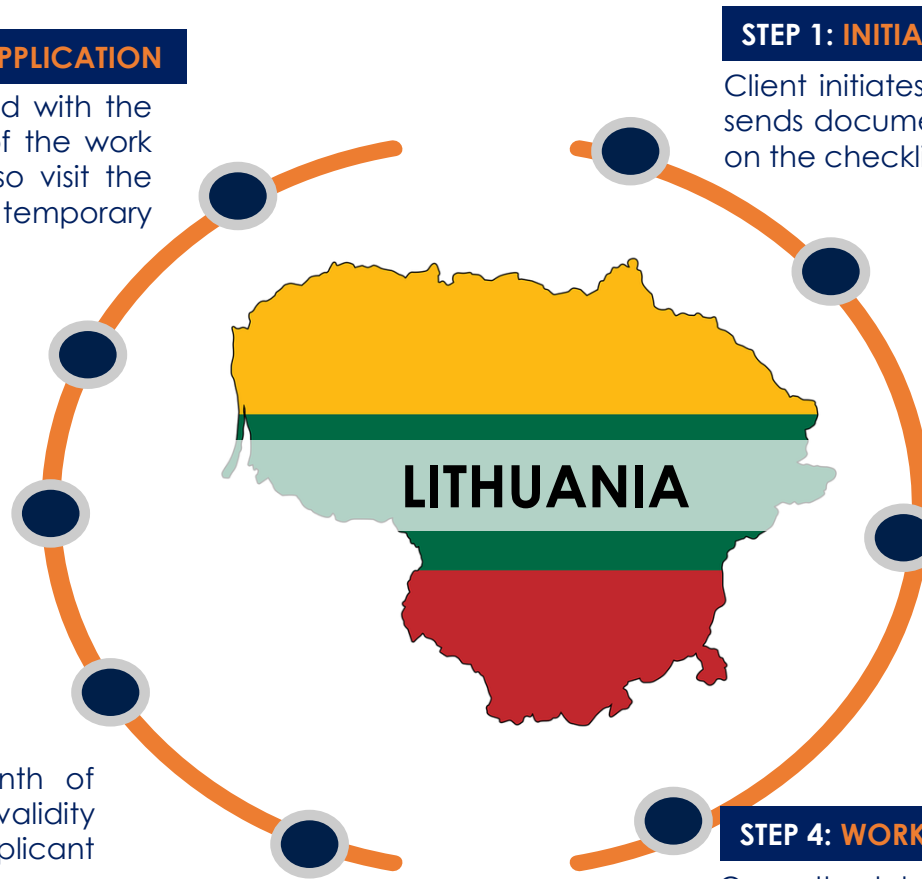
STEP 6: ENTRY TO LITHUANIA

Visas should be collected within one month of issuance and used within the period of validity (usually 90 days) as stated on the visa. The applicant can then enter Lithuania and begin working.

STEP 5: VISA TYPE D APPLICATION

Once the work permit has been approved, the principal applicant can apply for a multiple-entry national D visa at the Lithuanian consular post in their country of origin or residence.

Processing time: 2-3 weeks



STEP 1: INITIATION

Client initiates the case with FGI. FGI assesses work permit category and sends document checklist to the client. Client sends the documents listed on the checklist to FGI.

STEP 2: QUALIFICATION EVALUATION

Applicants for any of the 37 professions regulated in Lithuania must apply for a resolution of a competent institution in recognition of their professional qualifications. Applicants for professions not regulated in Lithuania require a qualification assessment certificate issued by the Centre for Quality Assessment in Higher Education.

Processing time: 1-4 weeks

STEP 3: LABOUR MARKET SEARCH

The position to be filled must be advertised with the local labour exchange (in the area where the Lithuanian entity is registered) for at least 14 days, to verify that there are no resident (Lithuanian or EU) workers available with the relevant skills/expertise.

Processing time: 14 days

STEP 4: WORK PERMIT APPLICATION

Once the labour market search has been carried out, and provided that there are no resident workers available to fill the position, the work permit application can be submitted to the local labour exchange in the jurisdiction where the foreign national will be working. Once the local labour exchange gives its approval, it will then forward the application to the national Lithuanian labour exchange for their final assessment and issuance.

Processing time: 4-6 weeks