

LOCAL HIRE WORK PERMIT PROCESS MAP

STEP 7: ENTRY TO KAZAKHSTAN

The applicant and any accompanying family members may now enter Kazakhstan. Migration cards will be issued either on board the airplane or in the customs area at the airport, and these must be stamped by customs on arrival. The applicant can begin working upon arrival.

STEP 6: WORK VISA APPLICATION

The applicant can now apply for the work visa (and dependent visas for any accompanying family members) at the Kazakh Embassy/Consulate in his/her country of residence or origin.
Processing time: 1-2 weeks

STEP 5: WORK VISA LOI APPLICATION

Once the work permit has been issued, applications for letters of invitation for the work visa and dependent visas for any accompanying family members are submitted to the Ministry of Foreign Affairs in Kazakhstan.
Processing time: 1-2 weeks



STEP 1: INITIATION

Client initiates the case with FGI and begins collating the personal and corporate documents. FGI reviews and reverts back with any issues, missing information, etc.

STEP 2: EMPLOYMENT CONTRACT SIGNATURE

A local employment contract should be signed in original by the applicant and couriered from the applicant's country of residence to Kazakhstan.
Processing time: 2-3 days

STEP 3: WORK PERMIT APPLICATION

Once approval for the position has been received from the Regional Department of Labour and Social Protection, the full work permit application can be submitted to the Kazakh Labour Office.
Processing time: 1-2 weeks

STEP 4: WORK PERMIT ISSUANCE

Upon approval, the Kazakh Labour Office issues the work permit.