

TEMPORARY ASSIGNMENT (UNDER 7 CONSECUTIVE DAYS) PROCESS MAP

STEP 5: REGISTRATION WITH FOREIGN POLICE

Within three days of entry, foreign nationals must register their address and travel dates with the foreign police. If staying in a hotel or other commercial accommodation facility this will be arranged through them. Processing time: 1 day

STEP 4: ENTRY TO THE CZECH REPUBLIC

Upon receiving the passport with the endorsed visa, the applicant may now enter the Czech Republic and can begin immediately working.



STEP 1: INITIATION

Client initiates the case with FGI. FGI assesses the work permit category and sends document checklist to the client. Client sends the documents listed on the checklist to FGI.

STEP 2: REGISTRATION WITH LABOUR OFFICE

All applicants must be registered with the labour office. The notification must state the start date of the work in the Czech Republic and should be done prior to or on the first day of work. Proof of registration should be kept by the host entity.

STEP 3: VISA TYPE C APPLICATION

The principal applicant can apply for a Schengen C visa at the Czech diplomatic post in their country of residence or nationality. Processing time: 1-3 weeks