

## INTRA COMPANY TRANSFER PROCESS MAP

### STEP 7: CROATIAN HEALTH INSURANCE

The applicant (and family) must be enrolled with the Croatian health insurance system unless exempt due to social security treaty between Croatia and the applicant's home country.  
Processing time: 1-3 months

### STEP 6: EU ICT CARD APPLICATION

The applicant should apply for their EU ICT Card at the local Croatian police station with jurisdiction over their place of residence. Fingerprints will be taken at the time of application.  
Processing time: 2-3 weeks

### STEP 5: ADDRESS REGISTRATION

Registration must be done at the local Ministry of the Interior (Ministarsvo Unutarnjih Poslova, or MUP) office, usually at the local police station within 48 hours of arrival.



### STEP 1: INITIATION

Client initiates the case with FGI and begins collating the personal and corporate documents. FGI reviews and reverts back with any issues, missing information, etc.

### STEP 2: EU ICT AUTHORIZATION APPLICATION

Once all the documents are received, FGI submits the work permit application to the local police administration.  
Processing time: 4-6 weeks

### STEP 3: ENTRY VISA ISSUANCE

Once the work permit approval notice is issued by the Police and has been received by the Croatian consulate, the assignee will need to attend the consulate to be issued with an entry visa.

### STEP 4: ENTRY TO CROATIA

The assignee can now enter Croatia and begin working.